



SHELEV STATUTORY SERVICES (PTY) LTD

2013/199356/07
(previously MA Statutory Services)

1185 Collins Avenue, Moregloed, 0186
012 333 7526 / 061 537 8507

Jeremia 29:11 Plans to prosper and not to harm you

CHANGE OF REGISTERED COMPANY NAME/ BUSINESS DESCRIPTION

The following documents must be supplied to us for processing of your application:

- fully completed document;
- company letter (if applicable)*;
- originally signed Special Power of Attorney (page 3);
- originally certified ID/Passport copies (clear photo and text). If you have a smart card ID, copy both sides on 1 (one) page;
- resolution of board of directors where decision was made to change company's name/ business description;
- proof of payment.

Full payment of **R695** must be made before any documents can be lodged with the Commission (CIPC) and must be paid into the following account:

Bank	:	FNB
Account holder	:	MA Statutory Services
Acc No	:	6262 394 3124
Branch Code	:	270 553
Reference	:	(Your Co name)

The information supplied by you in this form will be accepted as true and correct and the CoR9.1 and CoR15.2 will be completed as such.

The processing time will depend on your supplying this office with the correct documents and information and the workload of CIPC (Companies and Intellectual Property Commission).

When the amendment is finalized, you will be informed and the amended certificate will be forwarded to you.

CONTACT INFORMATION

Contact person for this amendment: _____

Contact number: _____

Email address: _____

INFORMATION REQUIRED FOR THE CHANGE OF COMPANY NAME

Please ensure legibility as we do not accept responsibility of spelling mistakes due to illegible handwriting.

New Company Name: (In order of preference)	1.
	2.
	3.
	4.
New Business Description (if applicable)	

***Please note:** If the new name is significantly similar to the existing name, a letter must be drafted on the existing company letterhead stating the owner/ceo's name and ID number and that the company is of the intention of changing the name (specify the 2 names, old and prospective).

SPECIAL POWER OF ATTORNEY/MANDATE

I/We, the undersigned,

(full names) _____ **Signed** _____

(full names) _____ **Signed** _____

(full names) _____ **Signed** _____

(full names) _____ **Signed** _____

Do hereby nominate, constitute and appoint **MALINDA ALBERTSE/ THANJA ERASMUS**, with power of substitution, to be my/our lawful agents in my/our name, place and stead,

1. To prepare, draw, compile and sign the COR9.1 and CoR15.2 of the Company and to sign any other required forms or documents for the registration of said Company; to subscribe for shares on my/our behalf;

To lodge all necessary documentation with the Commission (CIPC);

2. To substitute, alter or amend any forms, documents, MOI, as may be necessary and required by the Commission for said registration;
3. To uplift and collect the COR9.4/5 and CoR15.2 and all other said forms or documents from the Commission;
4. To regard this as instructions from myself/ourselves in my/our personal capacity/capacities, the cost of which is payable by me/us and generally for effecting the purposes aforesaid, to do or cause to be done whatsoever shall be requisite, as fully and effectively for all intents and purposes and I/we might or could do if personally present and acting herein – hereby ratifying, allowing and confirming and promising and agreeing ratify, allow and confirm all and whatsoever my/our said agents shall lawfully do or cause to be done by virtue of these presents.

Thus done and executed at (place) _____, on (date) _____, in the presence of these witnesses:

Witness 1 _____

Witness 2 _____